

Town of Lyme
Select Board Meeting
Minutes for June 6th, 2013
Approved June 13, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard A. Vidal (member), Susan J. MacKenzie, Chief O'Keefe, Fred Stearns III (Road Agent) and Dina Cutting (Administrative Assistant).

1. Meeting was called to order at 8:00AM by Chair Smith.
2. Fred Stearns: Various topics concerning the roads were discussed.
 - Mr. Stearns was upset and angry and he expressed his displeasure with a member of the Selectboard.
 - Mr. Stearns reported what the road crew had been working on
 - Ditching
 - Cleaning Culverts
 - Removal of trees that came down in the last storm
 - The Board is looking at the possibility of securing a stump dump.
 - Chief O'Keefe and Mr. Stearns discussed concern about communication between Fire, Highway and Police during emergency situations.
 - Lines have been down for some time now, Fairpoint needs to be contacted about this.
 - The Safety Committee will put these two topics on their agenda.
 - Ball field project: The Selectboard reviewed this project. The Selectboard has previously committed to have the road crew work up to 80 hours of labor to assist in putting in the drainage system. The Selectboard and Stearns felt it was important to get this project done as soon as possible. After a brief discussion Smith moved to allow Stearns to work this out with Derby Mt. Construction. Seconded by Vidal. Voted unanimously in favor.
 - It was noted by the Selectboard that the water gage must get set at the pond in order to track the water level. Vidal was to request the Conservation Commission do this as soon as possible.
3. Reviewed and signed a Manifest in the amount of \$58,009.34. Reviewed and signed a manifest for overseer of the welfare for \$2,707.35.
4. The Selectboard signed the document for the Tax Anticipation Note. This will now be sent to the Town attorney.
5. The minutes of the May 30th, 2013 public and non-public meeting were approved with a motion by Vidal. Seconded by MacKenzie. Voted unanimously in favor.
6. After a lengthy discussion on the challenges of this year's Independence Day event; parking, cook out, music, getting supplies into the beach area and safety concerns, the Selectmen and Police Chief reviewed and approved the Independence Days new plan for 2013. The permit was signed by Chief O'Keefe.

7. Fast Roads protocol for getting into Town Hall in case the need arises for emergency repair to their equipment. The contact people will be Charles J. Smith, Chief Shaun O’Keefe and Dina Cutting.
8. Review of Pathways proposed time line of River Road. The Selectboard has concerns because of the deadline for grant funding amounts. Check on this deadline date.
9. Timber Tax warrant signed for total amount of \$1,468.18
 - a) Guyer & Kennedy- \$871.18
 - b) Nichols, William- \$170.58
 - c) Bayson Hanover Properties- \$136.86
 - d) Meyer & Blau- \$289.56

10. Committee & Commissions:

- Recreation Commission: previously reported on
- Independence Day Committee: Previously reported on
- Class V Roads Committee:
 - a) The committee would like the last 3 years of Block Grant funding amounts
 - b) Concerns over the safety of people using Shoestrap Road. Because of safety issues the Board will review the engineering study, relook at the report from CLD Engineering, revisit the “closing” of this road opposed to “subject to gates and bars”, and discuss all these issues with the town’s attorney.
 - c) The Town will be hosting 2 workshops: maintenance of dirt roads and installing culverts. These will be offered by UNH and open to area towns road crew members.
- The idea of a stump dump was discussed again and Cutting will pull out the available information on this piece of property for the Selectboard to review.
- River Road funding through grants was discussed and there were concerns over timing of this.
- The Board discussed creating a policy with a procedure spelled out on it for all office employees concerning in coming complaints. Cutting will create a draft for review and discussion at the next meeting.

11. At 9:40AM Smith motioned and Vidal seconded to enter into non-public session under RSA 91-A: 3 II (c). The motion was voted in favor by a roll call vote.

Present were Smith, Vidal, MacKenzie, O’Keefe and Cutting.

- Police coverage in neighboring towns was discussed.

At 9:55AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor.

12. At 9:55AM Smith motioned and Vidal seconded to enter into non-public session under RSA 91-A: 3 II (e). The motion was voted in favor by a roll call vote.

Present were Smith, Vidal, MacKenzie, O’Keefe and Cutting.

- A legal matter was discussed.

At 10:05AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor.

13. At 10:05AM Smith motioned and Vidal seconded to enter into non-public session under RSA 91-A: 3 II (b). The motion was voted in favor by a roll call vote.

Present were Smith, Vidal, MacKenzie, and Cutting.

- The hiring of a town employee was discussed.

At 10:13AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor.

The board voted to support the recommendation brought before them with a motion from Vidal, seconded by Smith to hire Sandra Cummings. Voted unanimously in favor.

14. The Board reviewed the second draft of the personnel policy. Smith will make the changes to this document and it will be reviewed again by the Selectboard.

15. There being no further business at 11:27AM Smith moved to adjourn. Seconded by Vidal. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting